

Job Specification – Warehouse Supervisor, BBS

Address:

BBS LTD

Building Board Specialists Ltd
Units 1 & 2
The Runnings
Cheltenham
GL51 9NJ

Work Hours: 08.30 - 17.30. One hour for lunch.

Full time, 4 weeks holiday a year. Competitive salary offered, BBS offer above industry average salary packages for the right person.

Duties:

BBS is a new Company and all our staff are flexible and helpful to each other, we all pull together to get the job done. Your duties may involve anything from putting up the odd shelf to doing a delivery in the small truck or dropping off accessories to a building site. The bulk of the work however will be warehouse based and mainly spent preparing materials and then cutting them according to the sizes provided. There will also be drilling and rebating required on occasion.

The building industry is fast moving and new products and challenges come about all the time. You'll need to be flexible and open to learning new cutting techniques, using different blades and getting the most out of your computerised beam saw. The saw will be your partner in producing the best cutting edge possible, and getting the urgent orders done on time. As your training progresses and you gain experience, you will also carry out minor servicing to the saw and liaise with the servicing company and the blade manufacturer. You'll be in charge of the stock of cladding boards and accessories in the warehouse and as you gain product knowledge you will be required to carry out stock checks and inform the office staff when running low on certain items.

The role will grow into warehouse manager as you gain experience and take on more warehouse staff.

As a young growing Company, we share in the Company's efforts and we all pitch in and work together to achieve further successful growth.

Required:

Qualifications: Able, fit, energetic individual – willing to learn on the job, warehouse experience desirable, experience of any form of cutting preferable, although full training will be provided. Forklift license essential. 7.5t License advantageous or a standard driving license obtained pre 1991. Working knowledge of the construction industry an advantage. Ability to communicate confidently with office

staff and good timekeeping essential. If you've got a good work ethic and want to be part of our team, we'll give you all the backing you need to develop into a successful warehouse manager.

The right candidate can either work out their notice period or start immediately.

About BBS:

BBS is a shiny new start-up business, with solid financial backing, and an experienced and successful MD. Sales already run at over £80k per month, with a targeted first year turnover of £1m. We supply external facade cladding and building boards for sports stadiums, office blocks, apartment complexes, hospitals, schools and universities, local authority housing and industrial buildings. The Company has created good relationships with its suppliers and new clients alike, and as a young Company we can find our own way of working to succeed. The Company is expanding out of recession, and investment continues to date with a new computerised beam saw, a new delivery vehicle, and excellent marketing to attract new clients. The team is growing to include a sales manager and account manager to cope with demand, in addition to this role.

For further information and prior to interview please see www.claddingandboards.co.uk